



**INTERNATIONAL COCOA ORGANIZATION  
ORGANISATION INTERNATIONALE DU CACA  
МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО КАКАО  
ORGANIZACION INTERNACIONAL DEL CACA**

**ICC/94/1**  
22 June 2016

Original: ENGLISH  
Distr: RESTRICTED

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## **INTERNATIONAL COCOA COUNCIL**

Ninety-fourth regular session

Holiday Inn Hotel, Wembley, London, 28-30 September 2016

### **DRAFT AGENDA**

1. Opening of the session
2. Report on Credentials
3. Admission of observers
4. Adoption of agenda
5. Membership of the International Cocoa Organization
6. Distribution of votes
7. Approval of the report of the 93<sup>rd</sup> regular session of the International Cocoa Council
8. Report on the Third edition of the World Cocoa Conference (WCC3) and Preparations for the Fourth edition of the World Cocoa Conference (WCC4)
9. ISO/CEN Standard for Sustainable and Traceable cocoa
10. Review and approval of the draft Annual Report for 2014/2015
11. Report by the Chairman of the Consultative Board on the World Cocoa Economy and Membership of the Consultative Board on the World Cocoa Economy for the 2016/2017 and 2017/2018 cocoa years
12. Report by the Chairman of the Administration and Finance Committee
13. Report by the Chairman of the Economics Committee
14. Possible amendments to the Headquarters' Agreement between the International Cocoa Organization and the Government of The Republic of Côte d'Ivoire

15. Contracts and Other Entitlements for Staff members relocating to Abidjan, Côte d'Ivoire
16. Entitlements of the Incumbent Executive Director
17. Selection of a new Executive Director of the Organization
18. Election of Chairman and Vice Chairman of the Council for 2016/2017
19. Election of the Members, the Chairman and the Vice-Chairman of the Administration and Finance Committee for the 2016/2017 and 2017/2018 cocoa years
20. Election of Chairman and Vice Chairman of the Economics Committee for the 2016/2017 and 2017/2018 cocoa years
21. Report on Official Travel
22. Provisional schedule of meetings
23. Other business
24. Record of decisions

## ANNOTATIONS TO THE DRAFT AGENDA

### 1. OPENING OF THE SESSION

The ninety-fourth regular session of the Council will be opened by its Chairman, Mr. Alex Bruijnis (The Netherlands).

### 2. REPORT ON CREDENTIALS

After consultations with the Chairman, the Secretariat will report on the receipt of credentials for the current session of the Council. (This report will be circulated as document ICC/94/2).

### 3. ADMISSION OF OBSERVERS

The Council will consider the admission of observers to its 94<sup>th</sup> regular session and to the eighth meeting of the Economics Committee.

### 4. ADOPTION OF AGENDA

The Council will consider the draft agenda contained in this document as a basis for adopting its agenda.

### 5. MEMBERSHIP OF THE INTERNATIONAL COCOA ORGANIZATION

The Executive Director will report on membership of the International Cocoa Organization, with reference to document ICC/94/3, and the possible extension of the “Gentlemen’s Agreement” which expires on 30 September 2016.

### 6. DISTRIBUTION OF VOTES

The Secretariat will submit document ICC/94/4 showing the distribution of votes and statement of voting rights in the Council.

### 7. APPROVAL OF THE REPORT OF THE 93<sup>RD</sup> REGULAR SESSION OF THE INTERNATIONAL COCOA COUNCIL

The Council will be asked to approve the report of its 93<sup>rd</sup> regular session which took place in Bávaro, The Dominican Republic in May 2016, at the kind invitation of the Government of The Dominican Republic, contained in document ICC/REP/93.

### 8. REPORT ON THE THIRD EDITION OF THE WORLD COCOA CONFERENCE (WCC3) AND PREPARATIONS FOR THE FOURTH EDITION OF THE WORLD COCOA CONFERENCE (WCC4)

The Council will receive a report on the Third edition of World Cocoa Conference (WCC3), which took place from 22-25 May 2016 in Bávaro, The Dominican Republic at the kind invitation of the Government of The Dominican Republic, contained in document ICC/94/5, including a financial report.

The Council will also agree on the date and venue of the Fourth Edition of the World Cocoa Conference (WCC4) which the Government of Germany has kindly offered to host.

Finally, the Council will consider the possibility of combining the WCC4 with its 97<sup>th</sup> regular session or deciding on alternative arrangements.

**9. ISO/CEN STANDARD FOR SUSTAINABLE AND TRACEABLE COCOA**

The Secretariat will report to the Council on its attendance at the ISO/CEN Committee meeting in April 2016 in Paris, and on the work of the Committee, with reference to document ICC/94/6.

**10. REVIEW AND APPROVAL OF THE DRAFT ANNUAL REPORT FOR 2014/2015**

The Council will be requested to approve the draft Annual Report of the Organization for 2014/2015, with reference to document ICC/94/7.

**11. REPORT BY THE CHAIRMAN OF THE CONSULTATIVE BOARD ON THE WORLD COCOA ECONOMY AND MEMBERSHIP OF THE CONSULTATIVE BOARD ON THE WORLD COCOA ECONOMY FOR THE 2016/2017 AND 2017/2018 COCOA YEARS**

The Council will receive an oral report from the Chairman of the Consultative Board on the World Cocoa Economy on the main recommendations emanating from the Board's thirty-third meeting. The report will be circulated in document CB/REP/33.

The Board will be required to elect its Chairman and Vice-Chairman for the 2016/2017 and 2017/2018 cocoa years. For the 2016/2017 and 2017/2018 cocoa years, the Chairman of the Board will come from an importing Member country and the Vice-Chairman will come from an exporting Member country.

The Council will then elect the Members of the Consultative Board on the World Cocoa Economy to serve for the 2016/2017 and 2017/2018 cocoa years, with reference to document ICC/94/CRP.1.

**12. REPORT BY THE CHAIRMAN OF THE ADMINISTRATION AND FINANCE COMMITTEE**

The Council will receive an oral report from the Chairman of the Administration and Finance Committee on the main recommendations emanating from the Committee's tenth meeting. The report of the tenth will subsequently be produced in document AF/REP/10.

**13. REPORT BY THE CHAIRMAN OF THE ECONOMICS COMMITTEE**

The Council will receive an oral report from the Chairman of the Economics Committee on the main recommendations emanating from Committee's eighth meeting. The report will subsequently be produced in document EC/REP/8.

**14. POSSIBLE AMENDMENTS TO THE HEADQUARTERS' AGREEMENT SIGNED BETWEEN THE INTERNATIONAL COCOA ORGANIZATION AND THE GOVERNMENT OF THE REPUBLIC OF CÔTE D'IVOIRE**

The Council will consider the revised draft of the Headquarters' Agreement signed between the International Cocoa Organization and the Government of The Republic of Côte d'Ivoire. The text of the proposed revised Headquarters Agreement discussed during the May 2016 meetings, and further amendments to be proposed by the Government of Côte d'Ivoire, will be submitted in document ICC/94/8.

**15. CONTRACTS AND OTHER ENTITLEMENTS FOR STAFF MEMBERS RELOCATING TO ABIDJAN, CÔTE D'IVOIRE**

The matter of the post adjustment to be applied to staff members relocating to Abidjan, Côte d'Ivoire was considered by the Administration and Finance Committee at its ninth meeting and by the Council at its concurrent 93<sup>rd</sup> regular session in May 2016. The Council had agreed at its 92<sup>nd</sup> regular session in September 2015 to apply the London post adjustment to existing London-based staff members relocating to Abidjan. However, at the May session of the Council, following a request made by the Executive Director for total clarity on the matter, exporting Member countries took the view that the United Nations (UN) rules on the matter should be strictly applied and that London-based staff members relocating to Abidjan should only receive the London post adjustment for a transitional phase (to be determined) and that, subsequently, they should receive the Abidjan post adjustment in accordance with UN rules. In the absence of a consensus on this issue at its May 2016 session, the Council will re-consider the matter, at its 94<sup>th</sup> regular session in September 2016.

**16. ENTITLEMENTS OF THE INCUMBENT EXECUTIVE DIRECTOR**

The Council will receive a report from the *ad hoc* advisory panel established at the recommendation of the Administration and Finance Committee at its ninth meeting in May 2016 to consider the legal aspects involved in relation to the entitlements of the incumbent Executive Director, taking account of the provisions of Article 50 of the International Cocoa Agreement, 2010 (Disputes).

**17. SELECTION OF A NEW EXECUTIVE DIRECTOR OF THE ORGANIZATION**

The Secretariat will invite the three shortlisted candidates for the post of Executive Director of the Organization to present their vision on the world cocoa economy, as agreed by the Council at its 92<sup>nd</sup> regular session in September 2015.

The Council, mindful of the recommendations made by the *ad hoc* advisory panel in relation to the entitlements of the incumbent Executive Director at its meeting in July 2016, will decide on the next steps to be taken regarding the appointment of the new Executive Director.

**18. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE COUNCIL FOR 2016/2017**

The Council shall elect its Officers for the 2016/2017 cocoa year.

In line with the practice of rotation among ICCO Member countries, the Chairman and the Vice-Chairman for 2016/2017 will come from exporting Member countries.

**19. ELECTION OF THE MEMBERS, THE CHAIRMAN AND THE VICE-CHAIRMAN OF THE ADMINISTRATION AND FINANCE COMMITTEE FOR THE 2016/2017 AND 2017/2018 COCOA YEARS**

The Council shall elect the Members, the Chairman and the Vice-chairman of the Administration and Finance Committee to serve for the 2016/2017 and 2017/2018 cocoa years, in accordance with Article 20, paragraphs 2 and 3 of the International Cocoa Agreement, 2010, respectively.

In line with the practice of rotation among ICCO Member countries, the Chairman for the 2016/2017 and 2017/2018 cocoa years will come from an importing Member country, while the Vice-Chairman for the years in question will come from an exporting Member country.

**20. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE ECONOMICS COMMITTEE FOR THE 2016/2017 AND 2017/2018 COCOA YEARS**

The Economics Committee is open to all Members in accordance with Article 28, paragraph 1 of the International Cocoa Agreement, 2010.

In accordance with Article 28, paragraph 2, the Chairman and Vice-Chairman shall be elected by the Members to serve on the Economics Committee for the 2016/2017 and 2017/2018 cocoa years. Members are therefore invited to elect a Chairman and a Vice-Chairman for 2016/2017 and 2017/2018.

In line with the practice of rotation among ICCO Member countries, the Chairman for the 2016/2017 and 2017/2018 cocoa years will come from an exporting Member country, while the Vice-Chairman for the years in question will come from an importing Member country.

**21. REPORT ON OFFICIAL TRAVEL**

The Executive Director will report on official travel.

**22. PROVISIONAL SCHEDULE OF MEETINGS**

The Executive Director will present conference room paper ICC/94/CRP.2.

**23. OTHER BUSINESS**

Matters not on the agenda may be raised for consideration.

**24. RECORD OF DECISIONS**

The record of decisions may be read out in accordance with Rule 34 of the Organization's Administrative Rules, contained in document AF/2/2/Rev.1.