



**INTERNATIONAL COCOA ORGANIZATION
ORGANISATION INTERNATIONALE DU CACAO
МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО КАКАО
ORGANIZACION INTERNACIONAL DEL CACAO**

**AF/14/1
29 June 2018**

Original: ENGLISH
Distr: RESTRICTED

ADMINISTRATION AND FINANCE COMMITTEE
Fourteenth Meeting
Heden Golf Hotel, Abidjan, Côte d'Ivoire, 25-27 September 2018

DRAFT AGENDA

1. Opening of the meeting
2. Adoption of agenda
3. Financial Overview of the Organization at the end of June 2018 (including the financial report of the WCC4)
4. Revised Draft Administrative Budget for the 2018/2019 financial year
5. Other business
6. Record of decisions

ANNOTATIONS TO THE DRAFT AGENDA

1. OPENING OF THE MEETING

The fourteenth meeting of the Administration and Finance Committee will be opened by its Chairman, Mr. Marino Cuenat (Switzerland).

2. ADOPTION OF AGENDA

The Committee will consider the draft agenda contained in this document as a basis for adopting its agenda.

3. FINANCIAL OVERVIEW OF THE ORGANIZATION AT THE END OF JUNE 2018 (INCLUDING THE FINANCIAL REPORT OF THE WCC4)

The Secretariat will submit document AF/14/2, containing a financial overview of the Organization.

This document will include the following elements:

- The voting rights of Members;
- The situation related to the payment of contributions to the administrative budget for the 2017/2018 cocoa year and previous financial years;
- Income and expenditure in the administrative account for the first nine months of the 2017/2018 budget year ended 30 June 2018;
- Income and expenditure in the projects accounts for the first nine months of the 2017/2018 budget year ended 30 June 2018;
- A Statement of Financial Viability and preliminary estimates of the situation regarding the Special Reserve Fund as at 30 September 2018;
- Financial report of the Fourth Edition of the World Cocoa Conference (WCC4).

4. REVISED DRAFT ADMINISTRATIVE BUDGET FOR THE 2018/2019 FINANCIAL YEAR

The Committee will review the second draft of the Administrative Budget for the 2018/2019 financial year, with reference to document AF/14/3, for adoption by the Council. The first draft was submitted in Berlin in April 2018.

5. OTHER BUSINESS

Matters not on the agenda may be raised for consideration.

6. RECORD OF DECISIONS

The Committee will adopt its record of decisions for the meeting.